

Guilden Sutton Parish Council

Minutes of the Ordinary Parish Council meeting held on Wednesday 4th
December 2019 at 7.30pm in Guilden Sutton Village Hall

PART 1

Chairman: Cllr Moulton

Present: Cllr P Paterson, Cllr S Proctor (7.40pm), Cllr S Ringstead, Cllr I Brown and Cllr
D Hughes

Clerk: Mrs L Tiplady

In attendance: 3 members of the public and Ward Cllr G Heatley.

1 Procedural matters.

(a) Apologies. Apologies received from Cllr M Littlewood (School related commitments) and Cllr A Davis(Family). Apologies also received from PCSO L Bailey (Off shift) and Cllr M Parker (Work).

(b) Declarations of interest. Cllr Hughes declared an interest as a member of the Guilden Sutton Green Space (GSGS) Group.

(c) Confirmation of the minutes of the Ordinary Parish meeting of the Council held on Wednesday 6th November 2019. It was proposed by Cllr Ringstead and seconded by Cllr Hughes and agreed that the minutes of the Ordinary meeting of the Council held on 6th November 2019 should be approved. The minutes were signed by the Chair as a true record of the meeting.

(d) Dates of future meetings.

8th January (week late due to New Years Day)

5th February

4th March

1st April

6th May (Annual meeting 7pm)

3rd June

15th July (Delayed to account for August gap)

2nd September

7th October

4th November

2nd December

All meetings will be in the Village Hall at 7.30pm.

2. Community engagement/Communications:

(a) Visiting officers. Mr Lewin noted that the path behind Oaklands from Belle Vue Lane to Church Lane has been cut back and leaves blown. There is currently a large tree down on Green Lane- this has been reported to the Public Rights of Way (PROW)

officer. A ramp has been placed by a resident on the pathway to the Green Way from Guilden Sutton Lane. PROW are looking into whether bollards could be introduced to slow cyclists in this area as an alternative. Cllr Paterson noted that the public pathway off Wicker Lane that goes past Tile Farm goes past a pile of manure and this area is becoming very muddy and smelly from the runoff from the manure when it rains. The gate on the public footpath is currently blocked.

ACTION: Cllr Paterson to send Tile Farm photos to Clerk. Clerk to email Tile Farm landowners. Mr Lewin to discuss footpath issues with PROW.

(b) Visiting Members. Nothing to report.

(c) Public speaking time. No members of the public wished to speak.

(d) Public correspondence. Nothing to report.

(e) Report from surgery held on Saturday 30th November 2019. Cllr Ringstead and Cllr Paterson attended the surgery on the 30th November. A resident reported concerns about the stairs from Cinder Lane to Church Lane. CWAC had informed the resident this site would be included in the regular village maintenance routine. The Clerk also reported this issue to CWAC at the end of November. A Summerfield House resident reported uneven paths near Summerfield House. Next surgery will take place on the 4th January 2020 with Cllr Moulton and Cllr Hughes in attendance.

ACTION: Clerk to report Summerfield House pavement issues to CWAC.

(f) Website.

Mr Lewin confirmed he will look at email issues with Clerk before the next meeting.

(g) Newsletter.

Cllr Moulton raised concerns about the way we communicate with the public. The current process of adding into the Vicars Cross Voice is slow and time consuming.

ACTION: Clerk to add communications committee to next agenda.

3. Guilden Sutton Green Space

(a) Solicitors Mrs Jessop and the Clerk attended a meeting with the Solicitors at the end of November. The Solicitors have made contact with the vendors solicitors and the land agent to discuss issues raised by the vendor in relation to the clawback scheme and access issues.

(b) PWLB . Nothing to report

(c) Mersey Forest Nothing to report

(d) Section 106 monies. The Clerk noted that her letters had not been received by Sarah Dobbins at CWAC.

ACTION: Clerk to send information to Cllr G Heatley who will discuss the matter with Sarah Dobbins.

(e) Lease agreement. Cllr Hughes asked ChALC for a draft lease agreement but they did not have one.

(f) Planning application. The application is still awaiting approval.

4. Environment

(a) Streetcare. During a walk around the village with Cllr I Brown the Clerk compiled a list of issues in the village. Overgrown hedges, moss on paths, weeds on pathways and stairs and a leaning wall were reported to CWAC.

ACTION: Clerk to ask for annual leaf drop clearance and why gulley cleaning did not take place in November.

(b) Dog Fouling. Nothing to report

(c) Trees and Hedges, planters and bulbs. Cllr Moulton read out an email from Cllr Littlewood wishing to thank Mr Roy Stewart and Cllr Davis for their hard work on the planters outside the shops. Cllr Hughes queried when the brambles on the park would need cutting. He also enquired if the hedge behind the Village Hall was part of the Mid Cheshire Grounds Maintenance contract.

ACTION: Clerk to review contract and instruct Mid Cheshire Grounds Maintenance as required.

5. Planning.

(a) New/recent applications.

New planning Application

19/04009/S73	Littlebeck Wicker Lane Guilden Sutton Chester Cheshire CH3 7EW Variation of condition 2 (plans) of planning permission 17/04491/FUL Response by 4th December Response: No comment.
19/04164/FUL	1 Wood Farm Close Guilden Sutton Chester CH3 7FA Single storey rear extension Comments by: 20th December Cllr Paterson and Cllr Ringstead to visit.

Awaiting Decision

19/03859/FUL	Wembrook Belle Vue Lane Guilden Sutton Chester Cheshire CH3 7EJ Alterations to roof - amendment to application 18/04216/FUL
19/00941/FUL	Linton Hare Lane Guilden Sutton Chester CH3 7ED Proposed two storey side extension, single storey rear and roof alterations to provide second floor
19/02762/FUL	Land At School Lane Guilden Sutton Chester Change of use to create community open space with woodlands, paths, open areas, wildlife habitats, play and possibly communal orchard or garden area
19/03019/FUL	Fieldway Hare Lane Guilden Sutton Chester CH3 7ED Two storey front extension
19/03281/FUL	Bird In Hand Church Lane Guilden Sutton Chester CH3 7EW

	Replace the existing windows throughout the building and reduce the patio level to ground level
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(b) Neighbourhood Plan.

A detailed survey of the trees and hedges has been completed. This information will be fed back to Cheshire Wildlife Trust. A botanist will visit the village to look at areas which are deemed significant. There are currently no TPOs in Pipers Ash and not all oaks in both villages have TPOs on them. The group hope to bring the NP to the Parish Council early in the new year.

6. Training/Events/Meetings.

Nothing to report.

7. Parish Car Park.

Moss has been removed by Mid Cheshire Grounds Maintenance Ltd (MCGM). Cllr Brown noted minor pot holes in the surface.

ACTION: Clerk to ask MCGM about dead tree in the grass area. Cllr Paterson to review moss on the steps and brush if necessary.

8. Leisure Services.

(a) Playing field. This area is currently very waterlogged. The Clerk noted the football net is broken.

ACTION: Cllr Hughes and Cllr Davis to fasten the net to the pole.

(b) Play Area. The Clerk has received three quotes for a new roundabout ranging from £1662.45 to £2309.66 +VAT. It was proposed by Cllr Brown and seconded by Cllr P Paterson to replace and install the part from Play and leisure for £375 + VAT

ACTION: Ask MCGM to cut hedge. Cllr Paterson to sweep area. Clerk to instruct Play and Leisure to complete the installation.

(c) Footpaths/Footways.

ACTION: Clerk to contact Streetcare for annual sweep especially path around school perimeter.

(d) Mobile Library.

The mobile library will be visiting the parish on:

9 December 2019, 20 January, 10 February, 2 March and 23 March 2020

Stopping at: Hare Lane (post box) 9.30 - 9.50am, Moorcroft Crescent 10.00 – 10.15am and Village Hall Car Park 10.30 – 12.00 noon.

9. Public Transport

Cllr Hughes noted a large number of people using the bus service today.

10. Highways

(a) SID Group. Nothing to report

(b) Standing consideration of Highways matter. Nothing to report

Cllr Hughes reported flooding on the junction of Belle Vue Lane/ Hare Lane to CWAC.

The Clerk has been in contact with Stuart Batemen about the leaning wall on Porters Hill and the proposed grit bin on Old Hall Park.

ACTION:Clerk to ask ward councillors for a grant for grit.

(c). Hill Top Road/Arrowcroft Road junction. Mr Bateman will visit the area to review if bollards can be installed.

(d) Speed cameras. The Clerk briefed the Council on the different types of speed monitoring devices following discussions with PCSO Linda Bailey. Cllr Moutlon and Cllr Hughes expressed a wish to complete speed monitoring with the PCSO in the New Year.

ACTION:Clerk to arrange speed monitoring session with PCSO in January.

(e) Open Reach. The cable is currently being installed in the village.

11. Finance

(a) Income.

None received.

(b) Payments.

Lisa Tiplady (Wages)	At agreed rate
Defib Shop (Defibrillator cabinet) Cheque signed between meetings	£630 including £105 VAT
Autela Payroll)	£159.83
Mid Cheshire Grounds Maintenance Ltd (Moss removal and November invoice)	£216.00 (inc £36 VAT)

It was proposed by Cllr Hughes and seconded by Cllr Proctor to accept the financial information and approve the payments put forward. Cllr Hughes to authorise payments using online after the meeting.

(c) Balances / Bank statements/Payment schedule cash book.

The co-op bank statement value correct upto 01/11/19 was £47,407.43.

(d) Finance Risk Assessment. Review at January finance meeting.

ACTION:Clerk to arrange finance committee meeting.

(e)Bank accounts

i) Internet banking The Clerk has received fobs and distributed with relevant information to signatories. Signatories must sign in to website at least once every 6 months.

ii) Savings account application This has now been set up. Initially £1 will be moved to test the process before moving £30,000 into the account.

ACTION: Cllr Hughes to send a letter to Scottish Widows requesting that the account be closed and all money transferred to our savings account.

(f) Precept

It was proposed by Cllr Proctor and seconded by Cllr D Hughes to apply for a precept of £24,000. RESOLVED to request a precept of £24,000 for 2020/2021.

12. CWAC and other organisations

(a) CWAC correspondence

It was noted that a group of residents are in discussions with CWAC about potentially using a "Pocket Park" grant for the grass area off Fox Cover. It was noted that historically neighbouring residents had concerns about changing this land.

(b) ChALC/NALC Nothing to report

(c) CPRE.Nothing to report

(d) Defibrillators. The Clerk has received the defibrillator cabinet and will meet with Peter Reid (Church Warden) and Nicholas Blair (Ambulance Service) to discuss the location of the box. The Clerk updated the Council on the different types of defibrillator available.

(e) Police and Fire services

i) To receive updates and information from the Police and Fire service.

A monthly report from PCSO Bailey was distributed prior to the meeting. It was also noted that a report had been received relating to man exposing himself to two female Christleton High School students at around 0830 on Monday 25th November 2019.

ii) Nitrous oxide. The Clerk and Cllr Littlewood provided an update to PCSO Bailey on this matter at their meeting on the 3rd December.

13. Guilden Sutton Primary School

Cllr Hughes confirmed that the Christmas Fair is on the 5th December 3.30-5pm. The school have decorated a Christmas tree in the cathedral.

14. Community Events

(a) Christmas Light switch on.

This event will take place on Saturday 7th December 6pm-7.30pm outside the Village Hall.

(b) Remembrance Day. Cllr Hughes confirmed the event went well. Cllr Paterson has received positive feedback in regards to the poppies. Cllr Hughes thanked CWAC for closing the road.

ACTION: Clerk to email thanks to CWAC.

15. Village Hall Management Committee

Cllr Hughes confirmed that the Community Association are hoping to replace the kitchen in the Marigold Room in the middle of December to bring it up to modern day standards. The roof is still leaking which is under review and the toilets will be renovated in 2020.

16. Members information /speaking time.

NALC have issued a grievance and disciplinary document which need to be reviewed by the employment committee.

Cllr Proctor noted that seat by the beacon had a barrier put up to protect people using the seat but the barrier restricts residents from accessing the seat. Cllr Proctor also made the Council aware that the footpath from the A41 to Hare Lane which runs along

the train line is heavily littered which is a danger to animals in the area. Cllr Hughes made the Council aware that the tractor was still an issue on the Village Hall Car Park. Councillors Heatley suggested a no agricultural vehicles sign.

ACTION: Clerk to distribute draft policy to employment committee. Clerk to ask Mr Bateman if the seat could be moved. Clerk to report litter issues to CWAC.

Meeting close 21.58